**EUGENE COSTE SCHOOL ENRICHMENT SOCIETY**

**Annual General Meeting - AGM**

Location: 10 Hillgrove Cres SW, Calgary, AB T2V 3K7

Date: Thursday, October 19, 2017 Time: 7:30pm in the School Library

1. **CALL TO ORDER 1 min**
2. **APPROVAL OF THE AGENDA 1 min**

* All members will be given a copy of the agenda at the beginning of the meeting to review and approve.
* Leslie approved the agenda

1. **FINANCIAL UPDATE 15 min**

* Review Financial Statement for 2016-2017 school year
* Sharilyn presented all the financials. No concerns were raised. Currently $28,317.27 in bank.
* “Ins” since last meeting were westjet raffle and movie night money. Movie night is not a fundraiser, so this money will go back out to pay for the theatre
* “Outs” – phys-ed equipment has arrived so a $4000 cheque will be written.
* Pre-approved expenditures
  + Administrative costs – Pre-approved amount to be voted on for yearly admin costs (printing, supplies)
  + Sherri proposed to pre-approve an expenditure of $400/year on general expenses for the society. Proposal was approved.
  + Fundraiser Costs – vote on allowable percentage of expenses for fundraiser (promotional items, printing costs, etc.) Fundraising costs are all offset against each fundraiser, typically costs are kept within 10% of the total to a maximum of $300. Proposal was approved
  + Event Costs - How much should be allowed per event?
    - Costs should be approved prior to each event with a detailed list of what the expenses are for. Tabled the rest of the discussion to next meeting.
* Discussed e-transfers and how they work with the society. The bank account can only receive money, they cannot do transfers out. If you plan to send money by e-transfer, just email the society for directions and password.
* Suggestion was brought forward to disclose what percentage of the fundraiser is going back to the school at the start of each fundraiser.

1. **WISHLIST PRESENTATION 15 min**

* Tanis to present school wish list items (based on principal and teacher feedback)
* Wishlist items were presented. Some of the items included flat panel tv screens, microphones to use with ipads, laptops (1 per classroom) water filter system for staffroomn, ipads and cases (1 per classroom)
* Vote on distribution of funds given to wish list items & playground based on fundraisers and events planned for the 2017/2018 school year. Voting for wishlist items will take place next meeting. Tanis to post the list of wishlist items prior to the meeting so people can see this list prior.

1. **EXECUTIVE ROLE – VOTE 10 min**

* Vice President Role
  + - Any interested members can put their name forth so long as they have had a child in the school for one full academic year.
    - Samantha is now the VP of the society.

1. **AUDITOR VOTE**

* 2 members of the society to review and approve financial statements for the 2017/2018 school year.
* Sarah and Leslie will be the auditors for the 2017/2018 year

1. **CASINO UPDATE 5 min**

* Volunteer positions needed for Saturday, December 9 and Sunday, December 10, 2017 at Cowboys Casino
* Almost all the positions have been filled. Still a few needed. Sign up through sign-up genius.

1. **COMMITTEE UPDATES 10 min**

* Playground Update – no update
* Fundraiser Update
  + WestJet Fundraiser Last date to return tickets Oct 27th. All tickets have been sold.
  + Farm to School – Starts Wednesday, November 8, 2017. School will receive 50% of the profits. Delivery date for the food is in December
* Events Update
  + Movie – Coco at Landmark Theatre Shawnessy Sunday, November 26, 2017

1. **SPANISH INFLUENCE**
   * Wanting to add more Spanish to our communications, fundraisers and events.
     + The Pappi’s Café group would like to help us add more Spanish to our outgoing communications.
2. **OPEN DISCUSSION 5 min**

Please email [ecsenrichmentsociety@gmail.com](mailto:ecsenrichmentsociety@gmail.com) with any items or fundraisers you would like to add to the agenda by Monday, November 13, 2017. You can find all the member’s email on the school’s website under the School information tab, select School Council. The next meeting will be in Tuesday, November, 21, 2017 in the Library, please check the website for updates.